

## CLASSES FOR SPRING 2021 BEGIN JANUARY 11TH

Taking a college class for the first time? Follow these instructions to activate your CosmoLink and begin your classes

### GO TO: WWW.ROSWELL.ENMU.EDU

Click on COSMOLINK in the upper-right corner of the ENMU-Roswell homepage

#### GET YOUR LOGIN CREDENTIALS

Click on the "First Time Users" link below the login box

### READ THE STUDENT EMAIL AND COMPUTER USE POLICY

Check the boxes confirming you have read and agree to the policies

#### FILL IN YOUR INFORMATION

Type in your student ID number, select the Roswell campus, input your date of birth, and click submit

#### PRINT YOUR LOG IN CREDENTIALS

A window will pop up with your login information. Print it out or take a picture

#### LOG INTO COSMOLINK

Return to the CosmoLink login screen and use the credentials provided to enter the site

#### CREATE SECURITY QUESTIONS

The first time you login, you will be asked to answer two security questions

#### ACCESS YOUR CLASSES

Once logged into CosmoLink you can access your classes through the BlackBoard icon

#### PRINT YOUR SCHEDULE

From CosmoLink click on the SSB icon to access all your student record information

#### SET UP YOUR PAYMENT ARRANGEMENTS AND ORDER BOOKS

www.roswell.enmu.edu go to the ENMU-Roswell homepage and click on PAYMENT GATEWAY or pay in

#### LOG INTO YOUR COSMOLINK AND BLACKBOARD

The BlackBoard system and online courses can open as early as 5 days prior to the semester start. Log in and familiarize yourself with the system before classes begin

# CONTACT THE HELP DESK FOR TECHNICAL HELP WITH COSMOLINK AND BLACKBOARD

HelpDesk.Roswell@roswell.enmu.edu 575-624-7491

# WE ARE FOLLOWING COVID SAFE PRACTICES

In accordance with the governors health orders and CDC guidelines, ENMU-Roswell is following COVID safe practices. Many classes have been transitioned to virtual classrooms and hybrid model to limit risk of exposure for

Log into your BlackBoard course before the beginning of the semester for more information on how your courses will be delivered